Sample Chronological Resume
JobDoozy.org, The Employment Website for People with Disabilities

John Smythe ● JohnSmythe@Example.com ● Cell: 555-555-5555

EXPERIENCE

Editor In Chief **The Daily Planet** **2010 – Present**

- Manage hiring and human resources
- Oversee newspaper's budget and financial operations
- Responsible for overall newspaper content decisions

Managing Editor **The Gotham Gazette** **2007 – 2010**

- Assign coverage beats and stories to reporters
- Work with reporters on finding coverage angles and creating ledes
- Edit and polish reporters' stories before printing

Copy Editor **The Daily Bugle** **2006 – 2007**

- Edit and polish reporters' stories before printing
- Write attention-grabbing headlines for reporters' stories
- Create layouts for stories to make them attractive and easy to read

PROFESSIONAL ASSOCIATIONS

- Member of Gotham Editor's Association
- Member of National Editor's Society

EDUCATION

- Master of Arts in Journalism – Hudson University **2005**
- Bachelor of Arts in Communication – Gotham State University **2001**